

## USEFUL INFORMATION

**Refreshments:** will be available in the Wakefield room from 10:30. Water will be available in the Wakefield room and the marquee throughout the day.

**Children:** must be supervised at all times. During services, there will be a table of quiet activities for younger children in the marquee.

**Toilets:** are located in the dining hall and the lecture building, as indicated on the map.

**First Aid:** if you need assistance, please speak to a member of staff, who will locate one of our qualified First Aiders. The locations of first aid boxes are indicated on the map.

## PHOTOGRAPHY / FILMING NOTICE

Photography, audio-video recording and live-streaming will occur at the Foundation Event.

Unless you notify us otherwise at the start of the event, your entry and presence on the event premises constitutes your consent and liability waiver to be photographed, filmed, and/or otherwise recorded and to the release and publication of the recorded media for any purpose in connection with the Queen's Foundation and its interests, including use on websites, in social media, news and advertising for example.

If you do not agree to the aforementioned, for example, due to safety or legal reasons, please contact our staff member stationed at the Chapel's entrance before or at the start of the event to provide your contact details and pick up a red lanyard. Please ensure your red lanyard is visible at all times during the event and avoid sitting in the front rows.

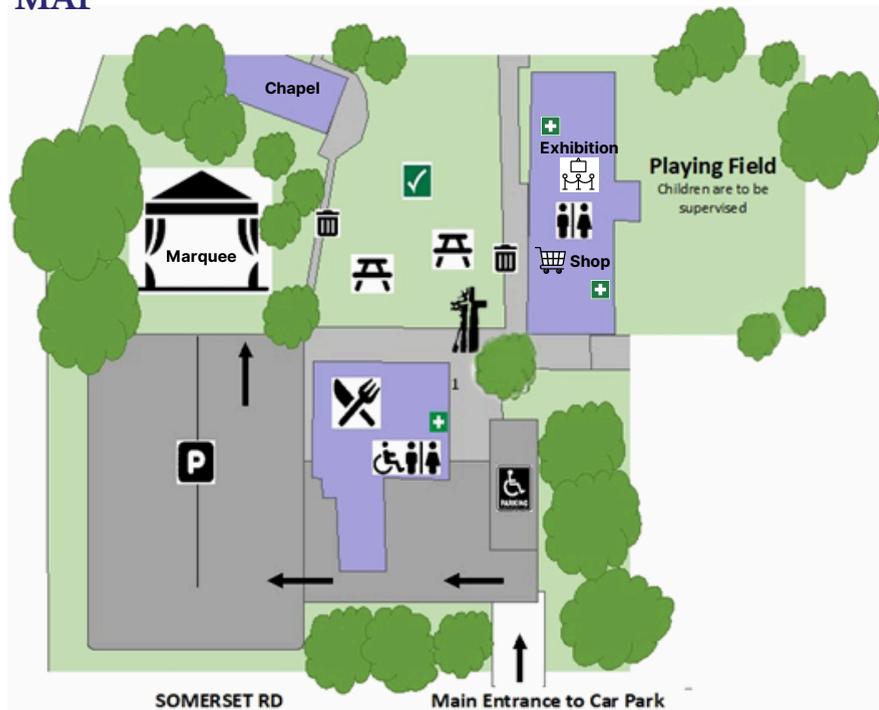


# Foundation Celebration Event 2026

## TIMETABLE OF EVENTS

- 10:30 Arrival
- 11:20 Seated in Marquee
- 11:30 Service of Celebration (Live-streamed)
- 12:45 Lunch and pre-booked photoshoot
- 14:30 Presentation of Certificates (Live-streamed)
- 15:45 Official Group Photographs
- 16:30 Formal Event End

## MAP



## EXHIBITION AND POP-UP SHOP

Before and after the service, we invite you to visit a special exhibition showcasing a range of Queen's books and publications, as well as an overview of the Foundation's journey through time. The exhibition is held in the Wakefield Room, as marked on the map.

In the nearby Gilmore room, come and explore our new pop-up shop where you will find some lovely Queen's clothing, souvenirs and gifts.

You are also welcome to explore our beautiful grounds and visit our Chapel and Library throughout the day.

## PHOTO SCHEDULE

### Pre-booked Family Photoshoot:

#### From 12:45

Groups will be invited for their private pictures at the end of the service. Please follow staff instructions.

### Official Group Photographs:

#### From 15:45

At the end of the certificate ceremony, we invite **everyone** to head directly to the lawn (near the Chapel entrance) for the official group photos.

- All leavers
- All leavers + families + staff