THE QUEEN’S FOUNDATION HARDSHIP FUND

The Queen’s Foundation has a Hardship Fund which can be used to support students whose circumstances have changed during their time as a Queen’s student (e.g. loss of job, reduction in income, change of family circumstances leading to increased financial commitments).

Awards made from this Fund are made only with respect to tuition fees. Where a student is unable to pay fees due to change of circumstances, then an award from this Fund may be considered. When a student may be up to date with fees but only be able to continue studies by receiving financial assistance due to a change of circumstances, then the Hardship Fund may be able to help.

Applications for awards from the Hardship Fund should be made on the appropriate jotform and contain the following information:

* Your Name, home address and student number
* Details of the course on which you are studying
* A brief statement [500 words max.] about your change of circumstances (loss of job, reduction in income) or increased costs. Please provide evidence (e.g. a copy of substantial increase in energy costs) where an application is being made on the grounds of increased living costs.
* A suggestion of the level of support needed. This will be expected to be a proportion of the tuition fees either owing or expected in the near future (e.g. 20%, 33% or 50% of the relevant annual tuition fee).

Applications should be made **by June 30th 2023.**

Here is the link: <https://queens.jotform.com/231131896810050>

Decisions about payments will be made during July and communicated to applicants by the end of July.

**Notes:**

1. Awards cannot be made where there is no proven change of circumstances i.e. where a student is in the same circumstances as when they began studying and has simply not kept up with payments.
2. No cash payments are made from this Fund. Awards are only made as adjustments to fees due.
3. Applicants for the Queen’s Hardship Fund are also able to apply for an Office for Students hardship payment. The applications will be considered separately and success or lack of success in one application will have no bearing on the outcome of the second application.
4. Applications are confidential to the awarding panel. Applicants’ tutors will not be informed about applications made.